

**PRINCE EDWARD ISLAND  
4-H COUNCIL**

**CONSTITUTION and  
BY-LAWS**



**CANADA**  
4-H PEI

**(Revised February 23, 2019)**

**REVISED:**

*November 7, 1975*  
*February 3, 1979*  
*August 22, 1979*  
*February 4, 1984*  
*February 8, 1986*  
*February 12, 1994*  
*February 8, 1997*  
*February 21, 1998*  
*February 20, 1999*  
*February 17, 2001*  
*February 23, 2002*  
*February 19, 2005*  
*February 18, 2006*  
*February 17, 2007*  
*February 19, 2011*  
*November 16, 2012*  
*February 16, 2013*  
*February 13, 2016*  
*February 11, 2017*  
*February 24, 2018*  
*February 23, 2019*

In 1972, an ad hoc committee was set up at the Provincial level and charged with the creation of a constitution for a provincial 4-H Council. On January 1, 1973 the newly formed Prince Edward Island 4-H Council held its first meeting. The Council proved to be a much needed means of coordinating many, and varied, activities for 4-H members and leaders.

In 1996, a *Constitution-Restructuring Sub-Committee* was struck as a result of discussions centering around a new Strategic Plan designated to revise and update the presentation of the PEI 4-H Program.

As a result of the efforts of this sub-committee, a group of leaders revised the By-Laws of the PEI 4-H District Councils and the PEI 4-H Council Constitution. This was an attempt to standardize and harmonize local and provincial constitutions thereby ensuring a uniform provincial presentation.

Since that time, revisions to this document have been made, when deemed necessary by the membership, through a consultative process and with approval of the membership at the applicable Annual Meeting.

Revisions to this document were completed in February, 2016 as a result of an ad hoc committee which was struck by the Council Board of Directors at its meeting held March 30, 2015. The Committee members were as follows: Michael Carmichael (Summerside District), Audrey Farquharson (Charlottetown District), Laurie Loane (Montague District), Lynda MacSwain (Souris District) and Kelly Mullaly (PEI 4-H Council staff). Although invited to name a representative (and alternative) from its District to sit on the Committee, no representative was put forward by the West Prince District.

Revision dates following February, 2016 are indicated on Page 2 of this document.

# **PRINCE EDWARD ISLAND 4-H COUNCIL CONSTITUTION**

## **ARTICLE I - NAME**

The name of this organization is the "Prince Edward Island 4-H Council"; hereinafter, it will be referred to as the PEI 4-H Council.

## **ARTICLE II - OBJECTIVES**

1. To carry out programs for 4-H members, leaders, clubs, regional councils and the PEI 4-H Council.
2. To encourage 4-H members and leaders to gain a better understanding of and participate more fully in the 4-H program.
3. To explore, develop and implement a program which defines, modifies and expands the 4-H program in Prince Edward Island.
4. To work with the Prince Edward Island Department of Agriculture and Fisheries (and/or appropriate government department) in accordance with the current Funding Agreement.
5. To provide an instrument whereby the financial viability of the Prince Edward Island 4-H program is addressed, evaluated and implemented.
6. To carry out the above activities without financial gain to the members and/or leaders, and to use any and all revenue or donations received in promoting the charitable objectives of the PEI 4-H Council.

## **ARTICLE III**

It is hereby ordained and declared that the PEI 4-H Council shall be carried on without the purpose of financial gain for its members and/or leaders and any profits shall be used in promoting its objectives.

# **PRINCE EDWARD ISLAND 4-H COUNCIL BY-LAWS**

## **SECTION 1 - OFFICE**

The head office of the PEI 4-H Council shall be located in Charlottetown, Prince Edward Island. There should also be best efforts made to have permanent office space in both the Western Region and Eastern Region for the regular use of the 4-H Staff responsible for those regions.

## **SECTION 2 – SEAL**

The seal of the Council shall be in the form impressed hereon and bear the words ...

*Prince Edward Island 4-H Council*

## **SECTION 3 - MEMBERSHIP**

1. Membership in the PEI 4-H Council includes two groups: regular members and honorary members.
2. Regular members shall include: all 4-H leaders, all senior members and any Directors-at-Large.
3. Honorary membership in the PEI 4-H Council may be conferred, on any person or organization who has rendered distinguished service in youth work and is approved by motion of the Board of Directors. Honorary membership shall carry no voting or nominating privileges. Honorary members may attend the Annual Meeting or Special Meetings.
4. All members in good standing, other than Honorary Members, shall be entitled to enjoy all rights and privileges of membership, as provided by the Constitution and By-Laws equally and impartially.
5. Membership in the PEI 4-H Council shall continue until a member gives notice of intention to terminate membership or until the membership is suspended or terminated by the Voting Delegates for cause.
6. Each 4-H Regional Council shall be entitled to name at its discretion two Voting Delegates for each club belonging to that 4-H Regional Council. These delegates will serve at the Annual Meeting of the PEI 4-H Council or Special Meetings. Where possible, these Voting Delegates named by the 4-H Regional Councils should be one leader and one senior member however, if a club does not have any senior members, it may name two leaders. In the event that the named Voting Delegate(s) cannot attend, the appropriate 4-H Regional Council may designate a leader or senior member to attend the Annual Meeting or Special Meetings as an alternate.

## **SECTION 4 - VOTING DELEGATES**

1. The business of the PEI 4-H Council shall be conducted by Voting Delegates who shall be the policy determining body of the Council.
2. Each 4-H Regional Council shall name at its discretion two Voting Delegates for each club in the Region. Voting on all nominations, motions, or resolutions pertaining to the business of the PEI 4-H Council at such meetings shall be restricted to only those representatives designated as Voting Delegates present at the meeting. One of the two Voting Delegates must be a leader. In

addition to the two Voting Delegates selected by each Region each year, the current Directors from each Region who sit on the Provincial Council Board of Directors shall also be Voting Delegates.

3. The Voting Delegates shall be selected at the Annual Meeting of the PEI 4-H Regional Councils and will have voting privileges following roll call by clubs, at the succeeding Annual Meeting or any Special Meetings of the PEI 4-H Council.
4. The Voting Delegates' responsibilities without exclusion of generalities shall include:
  - a) considering matters relating to the membership as a whole;
  - b) considering matters related to finance;
  - c) defining the course to be followed in the conduct of all programs administered or sponsored by the PEI 4-H Council;
  - d) approving all elected members to the Board of Directors;
  - e) electing the President, Vice-President, Secretary and Treasurer of the PEI 4-H Council
  - f) approving revisions to the PEI 4-H Council Constitution and By-Laws, and the By-Laws of the 4-H Regional Councils
5. The Voting Delegates may delegate all or any part of its powers to the Board of Directors except for those matters especially reserved for the consideration of the Voting Delegates and shall, by motion, provide for the delegation of such powers and responsibilities as it may deem appropriate.

A meeting of the Voting Delegates shall be held at least once annually at the time of the Annual Meeting of the PEI 4-H Council and at such other times and places as the Board of Directors may determine. Special Meetings may be held at the call of the President, or upon the written request of twelve (12) Voting Delegates. Written notice of meetings shall be given to Voting Delegates as provided in these By-Laws, at least thirty (30) days prior.

6. Whenever any vacancy occurs on the Board of Directors of a Voting Delegate due to death, disability, resignation or removal of the member, the appropriate Regional Council may appoint a replacement to fill the vacancy for the unexpired term.
7. Voting Delegates shall not receive remuneration from the PEI 4-H Council for their services, except in the case of expenses which have been duly authorized and approved by a Voting Delegates' meeting.

## **SECTION 5 - BOARD OF DIRECTORS**

1. There shall be a Board of Directors approved by the Voting Delegates and comprised of up to ten (10) persons as follows:
  - a) two (2) Directors elected by each 4-H Regional Council (six (6) total);
  - b) one (1) Youth Advisory Council representative for PEI, even though that individual may currently be over the age of 21 and thus no longer eligible to be an active 4-H PEI member;
  - c) one senior 4-H member; and
  - d) up to two (2) Directors at Large, nominated by the Nominations Committee in accordance with Section 5 (1.01)

The Administrative Director and the immediate Past-President shall act as ex-officio members and resource personnel. Honorary members are not eligible for election to the Board of Directors.

## **Election and Term**

1.01 Regional Directors and Directors at Large shall be elected for two (2) year terms. They may serve up to two (2) consecutive terms on the PEI 4-H Council Board of Directors, but must be off the Board for at least one year before they can be elected to a further term. However, Directors elected to serve in the Executive Officer roles of President or Vice-President in their second consecutive term may serve up to three (3) consecutive terms on the PEI 4-H Council Board of Directors, at which point they must take at least one (1) year off.

1.02 The Senior 4-H Member Director and the Youth Advisory Council representative shall be elected for a one (1) year term and may serve up to two (2) consecutive terms on the Board.

1.03 A term or portion of a term served prior to the restructuring from districts to regions is counted for the purposes of determining eligibility to serve further on the Board.

1.04 In the event a Director's position is vacated for any reason, then a person may be appointed by the Board, after consultation with the relevant Regional Council, to fill the remainder of that Director's term on the Board.

### **Nominations and Eligibility:**

1.05 Nominations for persons to serve as a Director at Large on the Board of Directors must be submitted in writing to the Secretary of the PEI 4-H Council at least sixty (60) days prior to the Annual Meeting. The Secretary shall forward such nominations to the Nominating Committee for its consideration. The Nominating Committee may submit such further names for consideration as it considers appropriate. The slate of candidates for election as a Director at Large shall be forwarded to the Voting Delegates at least thirty (30) days prior to the Annual Meeting.

1.06 Nominations must include:

- (i) Nomination Form signed by a 4-H leader and by the candidate;
- (ii) Resume of the candidate's credentials including education background, employment background and 4-H experience, and highlight any additional skills or competencies that will contribute to the effective leadership and governance of the PEI 4-H Council.

1.07 *Director – Regional Representative* : No person shall be qualified as a Director – Regional Representative unless he or she is a 4-H member or leader in good standing with the PEI 4-H Council by the date of the Annual Meeting, and is eighteen (18) or more years of age at the time of his or her election to the Board of Directors.

1.08 *Director - Senior Member* - No person shall be qualified as a Director - Senior Member unless he or she is an active 4-H Member in good standing, and be at least sixteen (16) and not more than twenty-one (21) years of age at the time of election to the Board of Directors.

1.09 *Director at Large* - No person shall qualify as a Director at Large unless he or she is eighteen (18) or more years of age at the time of his or her election to the Board of Directors. All Directors at Large must successfully complete the 4-H screening requirements after being elected to the Board of Directors.

- 1.10 All Director Candidates must demonstrate a solid understanding of 4-H.

***Election Method***

- 1.11 Where the number of candidates nominated is equal to or less than the number of offices to be filled, the chair at the election of directors shall declare that number of candidates elected to office.
- 1.12 Where the number of candidates nominated is greater than the number of offices to be filled, the election shall be by ballot
2. The Board of Directors shall be responsible for the implementation of the budget approved by the Voting Delegates at the Annual Meeting.
3. The Board of Directors shall be responsible for appointing the Chair of each standing committee as well as determining and approving the terms of reference for those committees.
4. The Board of Directors shall report to the Voting Delegates on all matters pertaining to programs and procedures of the PEI 4-H Council.
5. The Board of Directors may delegate all or any part of its powers to the Executive Officers and shall, by motion, provide for all the delegation of such powers and responsibilities as they deem appropriate.
6. The Board of Directors will establish a regular meeting date as agreed upon by the members.

## **SECTION 6 - EXECUTIVE OFFICERS**

1. The officers of the PEI 4-H Council shall be as follows:
  - a) President;
  - b) Vice-President;
  - c) Secretary;
  - d) Treasurer; and
  - e) Past-President
2. The President, Vice-President, Secretary and Treasurer shall be elected annually by the Voting Delegates from the members elected to the Board of Directors. To be eligible for election as President, the nominee shall have served at least one year on the Board of Directors.
3. The immediate Past-President of the Council will remain on the Executive for the year(s) immediately following his/her term of office as President.

An elected officer may be removed from office for cause by two-thirds (2/3) vote of the Voting Delegates present at a special or Annual Meeting of the Voting Delegates and with a quorum present.

4. The elected officers, by motion of the Board of Directors, shall possess any or all powers of the Executive Officers, except as expressly limited by the Board of Directors.
5. Should a vacancy on the Executive occur, the Executive shall appoint someone to fill the vacancy for the remaining unexpired term.



## **SECTION 7 - DUTIES OF THE PRESIDENT**

It shall be the duty of the President to preside at meetings of the Voting Delegates, at annual or Special Meetings of the PEI 4-H Council and the Board of Directors. The President shall perform such other functions as usually pertain to the office of the President and shall sign documents as required to conduct the business of the PEI 4-H Council

## **SECTION 8 - DUTIES OF THE VICE-PRESIDENT**

In the absence or disability of the President, the Vice-President shall assume the duties of the President and in addition shall perform such other duties as may be delegated to the Vice-President from time to time by the President, the Voting Delegates or the Board of Directors.

## **SECTION 9 - DUTIES OF THE TREASURER**

The treasurer shall be responsible for the following:

- a) chairing the Finance Committee;
- b) overseeing the annual budget for approval by the Voting Delegates;
- c) overseeing the presentation of a financial statement annually or as requested by the Board of Directors or Voting Delegates; and
- d) such other duties as are prescribed by the Board of Directors or Voting Delegates

## **SECTION 10 - DUTIES OF THE SECRETARY**

The Secretary shall be responsible for the following:

- a) the keeping and circulation of the official minutes of all meetings;
- b) issuing official notice of meetings;
- c) keeping a roll of members;
- d) conducting general correspondence;
- e) preside at Board, Annual or Special Meetings in the event of the absence or inability of the President and Vice-President to preside; and
- f) such other duties as are prescribed by the Board of Directors or Voting Delegates.

## **SECTION 11 - STANDING COMMITTEES**

1. The Board of Directors shall be responsible for appointing, adjusting or disbanding a Standing Committee as well as determining and approving the terms of reference for each committee.
2. The Chair of each Standing Committee shall be a member of the Board of Directors, where possible. Other members of these committees need not be a member of the Board of Directors or a Voting Delegate of the Council. All committee chairs shall have voting privileges at Annual or Special Meetings of the Council.
3. The President and a staff member of the Provincial 4-H Program shall be ex-officio members of all Standing Committees.

## **SECTION 12 - SPECIAL COMMITTEES**

1. The following Special Committee shall report to the Board of Directors and its terms of reference shall be determined by the Board of Directors.
  - a) Volunteer Screening
2. The Volunteer Screening Committee shall be appointed by the Board of Directors and shall be comprised of three (3) members, one of whom will be chair.
3. The Administrative Director shall be an ex-officio member of the Volunteer Screening Committee.
4. Other Special Committees may be appointed by the Board of Directors or by the Voting Delegates whenever deemed necessary or desirable.

## **SECTION 13 – ANNUAL MEETING**

1. The PEI 4-H Council shall hold an Annual Meeting at a time and a place approved by the Board of Directors with notice of such meeting given to all members as herein provided.
2. The program for the Annual Meeting shall be approved by the Board of Directors.

## **SECTION 14 - NOTICE OF MEETINGS**

1. Notice of annual or Special Meetings of the PEI 4-H Council shall be forwarded to the Voting Delegates of each 4-H Regional Council, such notice to be addressed to the last known address and forwarded not less than thirty (30) days prior to the date of such a meeting.
2. Notice of meetings of the Board of Directors shall be forwarded to each representative not less than fourteen (14) days prior to such a meeting, except in the case where such a meeting is held at the time of the Annual Meeting.
3. Notice of such meetings of Standing or Special Committees shall be forwarded to the committee members fourteen (14) days in advance of the meetings.
4. Prior notice of any meeting may be waived upon unanimous consent of a quorum of the Executive Officers, Board of Directors, Voting Delegates or members entitled to attend such meetings.

## **SECTION 15 - QUORUM**

1. At Annual or Special Meetings, a quorum shall consist of one third (1/3) of the Voting Delegates named to attend the meeting.
2. At meetings of the Board of Directors and all other committees, one half (1/2) of the committee members shall constitute a quorum.

## **SECTION 16 - ORDER OF BUSINESS**

The order of business at any Annual Meeting may be varied by common consent of the meeting.

The general Order of Business at each Annual Meeting shall be:

- a) minutes of previous meeting (Annual and Special);
- b) unfinished business;
- c) President's address;
- d) committee reports;
- e) audited financial statements and auditor's report;
- f) proposed budget;
- g) 4-H Trust Report and audited financial statements;
- h) 4-H Regional Council reports;
- i) new business;
- j) resolutions;
- k) approval of the Board of Directors and nominated officers;
- l) authorization to the Board of Directors; and
- m) adjournment.

## **SECTION 17 - FISCAL YEAR**

The fiscal year of the Council shall be January 1 to December 31.

## **SECTION 18 - AUDITING**

The books of the Council shall be audited at least once yearly by persons named at the Annual Meeting. The Auditor's Report and audited financial statements shall be presented at the Annual Meeting.

## **SECTION 19 - FEES**

The Council may request from each member such monies as may be necessary. Such assessments shall be approved by a majority vote at the Annual Meeting of the Council.

## **SECTION 20 - BANKING**

The bank account (s) of the Council shall be kept in such a bank(s) or financial institution(s) as the Board of Directors may from time to time determine. The Board of Directors is empowered to designate one or more officers and/or other persons to transact all necessary banking business.

## **SECTION 21 - AMENDMENTS TO CONSTITUTION AND BY-LAWS**

All proposed amendments to the Constitution and By-Laws or a new Constitution and By-Laws must be ratified by a two thirds (2/3) majority vote of the Voting Delegates at any Annual Meeting of the Council or Special Meeting called for the purpose. Proposed amendments shall be submitted by members to the Secretary at least sixty (60) days prior to the Annual Meeting. Notice of such proposed amendments, or any other amendments recommended by the Voting Delegates, shall be forwarded to the members at least thirty (30) days prior to the Annual Meeting or Special Meeting. Amendments, deletions or additions to the Constitution and By-Laws shall not be in force or acted upon until the approval of the Voting Delegates is received.

## **SECTION 22 - VALIDATING ACTS OF BOARD OF DIRECTORS OR MEMBERS OF COMMITTEES**

All acts done at any meeting of the Voting Delegates or of a committee of Voting Delegates, or by any person acting as a Voting Delegate, notwithstanding, that is afterwards discovered that there was some defect in the appointment of any such Voting Delegate or person so acting, or that any of them were disqualified, shall be as valid as if every such person has been duly appointed and was qualified to be a Voting Delegate.

## **SECTION 23 - DONATIONS**

The Council may receive and accept donations, grants or bequests of any kind from any legal source.

## **SECTION 24 - REAL OR PERSONAL ESTATE**

The Council may hold real or personal estate and receive grants and devises of same.

## **SECTION 25 - DISSOLUTION OF PRINCE EDWARD ISLAND 4-H COUNCIL**

At the winding up of the Council, all assets not disbursed shall be transferred to other non-profit organizations with similar objectives.

## **BY-LAWS OF THE PRINCE EDWARD ISLAND 4-H REGIONAL COUNCILS**

*4-H Regional Council By-Laws shall be bound by the PEI 4-H Council Constitution*

### **ARTICLE I - OBJECTIVES**

1. To plan, coordinate and develop the 4-H program in the 4-H regions.
2. To provide an official means of communication between 4-H members and leaders in the 4-H regions and the PEI 4-H Council.
3. To encourage the involvement of potential leaders and members, as well as other members of the community, in the 4-H program, to promote the development of 4-H members and leaders through leadership programs, educational programs, idea exchanges and recognition.
4. To provide a channel through which government, business, 4-H clubs, and other organizations can financially support the 4-H regional program.
5. To encourage 4-H members and leaders and potential members and leaders to gain a better understanding of, and participate more fully in, the 4-H regional program.
6. To provide all of the above activities without financial gain to the members and leaders, and to use any and all revenue or donations received in promoting the charitable objectives of the Regional Council.

### **ARTICLE II - MEMBERSHIP**

All 4-H leaders and all senior members are automatically members of the 4-H Regional Council corresponding to their club's geographic region. As of September 1<sup>st</sup>, 2019, the West Prince and Summerside 4-H Districts will form the Western Regional Council, the Charlottetown 4-H District will form the Central Regional Council and the Montague and Souris 4-H Districts will form the Eastern Regional Council.

### **ARTICLE III - FINANCIAL CRITERIA**

The business period of each 4-H Regional Council shall begin on September 1 and end on August 31 of the following year. As part of the transition from 4-H districts to 4-H Regions, any monies held by a District Council on August 31<sup>st</sup>, 2019 shall be transferred by the signing authorities of such District Council to the Regional Council it is part of on September 1<sup>st</sup>, 2019.

#### ***Section 1. Fees***

Each 4-H Regional Council may request from each member such monies as may be necessary. Such assessments shall be approved by a majority vote at a meeting of the 4-H Regional Council.

#### ***Section 2. Auditors***

The books of each 4-H Regional Council shall be audited at least once annually by persons named at the previous general meeting of that 4-H Regional Council. There shall be two (2) auditors, one appointed each year, and each serving a two-year term. An Auditor's Report shall be presented at the Regional Council's Annual Meeting when the financial statement for that 4-H Regional Council is presented.

### ***Section 3. Signing Authority***

The Treasurer, President and Vice-President shall have signing powers for a 4-H Regional Council. In all instances, the Treasurer's signature will be required in addition to that of either the President or Vice-President.

### ***Section 4. Honoraria***

Each 4-H Regional Council Executive may, from time to time, award honoraria, travel allowances, or other benefits as it deems appropriate.

## **ARTICLE IV - EXECUTIVE**

1. The Executive of each 4-H Regional Council shall consist of a maximum of six (6) elected members. In addition, the Regional 4-H Specialist and the Past-President shall act as ex-officio executive and as resource personnel. Of the six (6) elected members, two (2) may be senior 4-H members.
2. Three (3) members of the Executive Committee may be elected at each 4-H Regional Council Annual Meeting for a two (2) year term.
3. The President, Vice-President, Secretary and Treasurer shall be elected at the 4-H Regional Council Annual Meeting, if possible. The President should have a minimum of one (1) year of experience on the 4-H Regional Council.
4. Each elected member of the Executive shall serve for a two (2) year term. A member may be re-elected for a second term to serve a maximum of four (4) years.
5. Should a vacancy on the Executive occur, the Executive shall appoint a person to fill the vacancy for the remaining unexpired term.

## **ARTICLE V - DUTIES OF EXECUTIVE COMMITTEE**

The Executive shall:

1. hold regular meetings.
2. draw up an agenda and make it available prior to each 4-H Regional Council meeting.
3. act on any issue that does not require consideration by general membership or when time or circumstances do not permit a general meeting.
4. report to the general meeting all decisions made at the Executive meetings.
5. prepare the proposed budget for the Annual Meeting; and
6. inform its membership of all proposed amendments to 4-H Regional Council By-Laws.

## **ARTICLE VI - DUTIES OF OFFICERS**

### ***Section 1. Duties of the President***

It shall be the duty of the President to preside at the Annual Meeting and general meetings of the 4-H Regional Council and to Chair the Executive. The President shall perform such other functions as usually

pertain to the office of President and shall sign documents as required to conduct the business of the Council.

**Section 2. Duties of the Vice-President**

In the absence of the President, the Vice-President shall assume the duties of the President and in addition shall perform such other duties as may be delegated to the Vice-President from time to time by the President or the Executive.

**Section 3. Duties of the Secretary**

1. The Secretary shall attend meetings of the 4-H Regional Council and the Council Executive and shall record the total number of members from each club present and the minutes of the proceedings.
2. The Secretary shall attend to all correspondence and keep documents and papers of the 4-H Regional Council in such manner and for such purposes as the Executive may determine.
3. In the absence of the President and Vice-President, the Secretary shall assume the duties of the President.

**Section 4. Duties of the Treasurer**

1. The Treasurer shall attend meetings of the 4-H Regional Council and the Council Executive.
2. The Treasurer shall be responsible for such sums of money as may from time to time be paid on account to the 4-H Regional Council.
3. The Treasurer shall pay all accounts due and will sign all cheques.
4. The Treasurer shall balance the 4-H Regional Council accounts and deliver a report at each meeting.
5. The Treasurer shall prepare and present the audited financial statement at the Annual Meeting.
6. The Treasurer shall present the proposed budget at the Annual Meeting.

**ARTICLE VII - MEETING OF THE 4-H REGIONAL COUNCIL**

1. There shall be a minimum of two (2) general meetings each year, plus an Annual Meeting.
2. The Annual Meeting shall be held after September 1, and on or before October 15.
3. Notices of meetings shall be given at least six (6) days prior to the meeting.

**ARTICLE VIII - COMMITTEES**

**Section 1. Nominating Committee**

The Nominating Committee shall consist of two (2) 4-H Regional Council members from different clubs to be appointed at each Regional Council's Annual Meeting.

**Section 2. Additional Committees**

Other committees may be initiated as deemed necessary by the 4-H Regional Council.

## **ARTICLE IX - QUORUM**

1. A quorum of the Executive shall consist of 50% plus one (1) of the total members of Executive.
2. A quorum of the 4-H Regional Council shall consist of 50% of the clubs.

## **ARTICLE X - VOTING**

Voting power shall be on the basis of one vote per 4-H Regional Council member, with a maximum of three (3) votes per club.

## **ARTICLE XI - PEI 4-H COUNCIL**

### ***Section 1. PEI 4-H Council Board of Directors***

Each 4-H Regional Council may be represented on the PEI 4-H Council Board of Directors by two (2) members. A Director may be elected at the Regional Council Annual Meeting to serve as a member of the PEI 4-H Council Board of Directors for two (2) years, and will be ratified at the PEI 4-H Council Annual Meeting.

### ***Section 2. Standing Committees***

4-H Regional Councils may have two (2) representatives, one (1) 4-H leader and one (1) 4-H member, (where possible), on each Standing Committee.

A Standing Committee representative may be re-elected to serve a second term, but the total term shall not exceed a maximum of four (4) consecutive years. A representative may be re-elected after an absence of at least one (1) year.

## **ARTICLE XII - AMENDMENTS TO BY-LAWS**

All proposed amendments shall be submitted in writing to the PEI 4-H Council Board of Directors' Secretary at least sixty (60) days prior to the Annual Meeting of the PEI 4-H Council or a Special Meeting called for the purpose. The Board of Directors' Secretary will forward the amendments to the 4-H Regional Councils thirty (30) days prior to the Annual Meeting or Special Meeting of the PEI 4-H Council.